



Please Read Before Filling Out Application



Thank you for your interest in applying for a position at The Ultimate Tan[®]. This is not a typical tanning salon; The Ultimate Tan[®] is a very professional high-class salon. We only consider serious, dedicated individuals who are willing to adhere to strict policy and procedures in our professional tanning salons.

Do not proceed with filling out this application if you are unable to meet *any* of the job requirements listed below. Simply return this sheet to the front counter.

- | | <u>Initial</u> |
|---|--------------------------|
| • This is a very physical job . It is fast-paced and requires high energy. You will be on your feet moving throughout the salon the entire shift and the salon is very hot during busier times. | <input type="checkbox"/> |
| • You will not be allowed to leave the building for any reason during your entire shift. For shifts that are less than 7 ½ hours there are no set clock out breaks or lunch times . There are no smoking breaks and smoking is not allowed on the premises or property. Eating lunch/dinner and use of the restroom is done in between clients. | <input type="checkbox"/> |
| • You must be able to TAN in equipment, maintain a moderate tan, and show clients the results from tanning and lotion use. | <input type="checkbox"/> |
| • We maintain the cleanest environment for our employees and clients. Therefore, cleaning is a priority . You will be required to perform very detailed, meticulous cleaning including preparing rooms after each client by wiping down beds, floors, and walls thoroughly and complete cleaning of all components of our tanning equipment and tanning bulbs which may include lifting. Daily cleaning of common areas, restrooms and any other necessary cleaning will be required, including washing, drying and folding hundreds of towels each shift. This may require you to come in early or stay late to complete. | <input type="checkbox"/> |
| • In keeping with the professional manner of our business, you are required to follow a strict dress code . You will be responsible for providing and wearing specific professional clothing in accordance with the dress code as well as following all dress code policies regarding grooming, jewelry, piercings, tattoos and personal appearance. | <input type="checkbox"/> |
| • We provide excellent customer service to every client that enters our salon even when the salon is busy. You must be able to follow exact training and use professional articulate language. You must be able to multi-task to ensure that our clients receive the best customer service and tan in a timely manner. You will be preparing rooms, keeping up on laundry, answering the phone and cleaning in between waiting on customers. | <input type="checkbox"/> |
| • You may be required to open the salon as early as 5:30 am or close the salon as late as midnight depending on your schedule. There will be many times you will work by yourself and be the only employee at the salon. | <input type="checkbox"/> |
| • You need to be able to work well with others, work independently, and work on an on-call basis, which will require you to have transportation to the salon with little or no notice. | <input type="checkbox"/> |
| • Due to the extensive and lengthy training we provide, positions are permanent (not seasonal). You must be available to work a minimum of one continuous year. | <input type="checkbox"/> |
| • You are required to meet and maintain sales quotas on tanning packages, memberships and lotion sales. | <input type="checkbox"/> |

At this point, we are sure you understand this is a serious position for which you are applying. Again, we are looking for serious, dedicated individuals to represent our professional salons. There are many benefits to working for The Ultimate Tan[®], including working with a small group for a small company. You will gain incredible knowledge of the positive effects of tanning and tanning certification through a thorough training program and ongoing training. You will gain diversified experience including customer service skills, tanning equipment knowledge, sales, multi-tasking and money handling. You will be able to earn well above minimum wage by earning a base pay plus commission, paid through direct deposit payroll. We provide flexible work schedules which will allow you to attend school or be able to meet other obligations. You will meet a lot of amazing clients and coworkers. As stated above, this is a very physical job where you will be very active while working.

We ask that you are able to meet all of the above requirements. If you are unable to meet any of the requirements, please do not complete the application process. Thank you again for your interest in a position at The Ultimate Tan[®].

I have read and agree to the above statement.

**I understand the terms and conditions of employment with The Ultimate Tan[®] listed on this page.
Additional terms and conditions will apply.**

Signature _____ Date _____

-OVER-

Be sure to fill out both sides of this application.

The Ultimate Tan® Application for Employment

Please print. Please read opposite side before completing this application.

You must fully and accurately complete both sides of this application. Incomplete applications will not be considered. If you are submitting an application in a city with multiple The Ultimate Tan® locations, you may be considered for employment at either location.

All applicants must be 18 years of age or older at time of hire.

Name _____ Date of Birth _____ Phone (____) _____
First Last

Address _____ City _____ State _____ Zip Code _____

Position Applying for (circle one): Counter Manager Asst Mgr Detailer	Full Time () Part Time ()	Desired Hours Per Week: # _____ Rate of Pay Expected: \$ _____ /Hour <small>(Must list an amount.)</small>
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Are you legally eligible for employment in this country? (A U.S. Citizen or alien authorized to work in the U.S.)	() Yes () No	Have you ever been convicted of a crime excluding misdemeanors and traffic violations?	() Yes () No
Have you ever been employed by The Ultimate Tan®? If yes, when were you employed and at which location?	() Yes () No	Do you know or are you related to anyone employed by The Ultimate Tan®? Name and Location: _____	() Yes () No

Availability

Are you available to work holidays and / or school breaks?	() Yes	() No
Are you available to work year round for a minimum of one year?	() Yes	() No

List when you are available to work between 5:45 am and 11 pm, Monday through Sunday.

Dates of Availability (If Changes)	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Today Through: ____/____/____							
After Above Date Through: ____/____/____							

List any outside hobbies or commitments that could limit your availability: _____

Education Background

School	Name and Location	Major/Course of Study	No. of Years Completed	Year Graduated or Anticipated Grad. Date
High School				
College/University				
Other				

Work History

List most recent employment first. Complete in full even if resume is attached.

Dates Employed	Business Name, Address, and Phone of Employer	Duties Performed	Position Held/ Rate of Pay	Reason for Leaving	Average Hours Worked Weekly
From:					
To:			\$ _____ Hr/Sal		
From:					
To:			\$ _____ Hr/Sal		
From:					
To:			\$ _____ Hr/Sal		
From:					
To:			\$ _____ Hr/Sal		

By signing this application you are verifying that the information you have provided is true to the best of your knowledge.

Signature _____ Date _____

The Ultimate Tan® is an equal opportunity employer.

-OVER-

Both sides of application must be completed in full.